



**VILLAGE OF ELK GROVE VILLAGE  
JOB POSTING  
MECHANIC – PUBLIC WORKS**

Elk Grove Village, Illinois, (pop. 33,127), a strategically located, progressive community that is home to the largest consolidated business park in North America, is seeking dynamic, detail and skills oriented candidate for the position of Mechanic in the Public Works Department. Elk Grove Village is located in Cook and DuPage Counties adjacent to O'Hare International Airport, and is home to approximately 3,600 businesses located in its 5.4 square mile Business Park.

The Mechanic is a union position that performs skilled work in the inspections, maintenance and repair of automotive, construction and other related municipal equipment under the general supervision of the Fleet Services Administrator. Municipal equipment includes ambulances, fire apparatus, aerial trucks, dump trucks and snow and ice control equipment to name a few. Candidates must have a passion for public service and have a willingness to work overtime and respond to off-hour emergencies along with snow and ice control events.

Key Essential Functions include but are not limited to:

- Analyzes and diagnoses the cause and extent of mechanical defects from visual inspection to utilizing diagnostic testing equipment to test-driving/test-operating and makes the necessary repairs.
- Makes mechanical repairs including brake jobs, clutches, engines, suspensions, steering, drive trains and routine maintenance.
- Understands and utilizes service manual test procedures, schematic drawings and diagrams to diagnose and repair complex electronic systems.

**MINIMUM QUALIFICATIONS:** H.S. Graduate or GED required. Four years of automotive repair experience, including one year at the journeyman level in the repair and maintenance of automotive and road maintenance equipment, vocational training in automotive and diesel technology preferred, or an equivalent combination of experience and training.

**LICENSE and CERTIFICATIONS:** Must possess and maintain a valid Illinois Driver's License with a safe driving record. Ability to possess or obtain within six months of hire a Class B Commercial Driver's License (CDL) with air brake & tanker endorsements. Ability to possess or obtain USEPA compliant refrigerant certification and relevant Automotive Service Excellence (ASE) or Emergency Vehicle Technician (EVT) certifications within eighteen (18) months of hire.

**HOURS of WORK:** 40 hours/week

**STARTING SALARY:** \$29.27/hour

**OPENING DATE:** April 1, 2021

**CLOSING DATE:** April 21, 2021

**BENEFITS:** In addition to a competitive benefit package including Pension (IMRF), Health & Dental Insurance (employee contribution of 15% of premiums), life insurance, and uniforms, the Village provides tools and required training.

**How To Apply,** visit [www.elkgrove.org](http://www.elkgrove.org), select *Open Jobs* at the top of the home page, select the *Mechanic* position, and complete an employment application by 5:00 PM on April 21, 2021. Attach your cover letter, resume and references, as indicated. All other inquiries should be directed to:

Office of Human Resources, Village of Elk Grove Village  
901 Wellington Avenue, Elk Grove Village, Illinois, 60007.

Telephone: (847) 357-4020; Email [humanresources@elkgrove.org](mailto:humanresources@elkgrove.org)